

10 School Introduction (Elementary School)

Welcome to _____ Elementary School. To commence your study at this school, you will need to be aware of the following. (Relevant information is either circled or checked.)

(1) Arriving at and Leaving School

① Arriving at School

- Every morning, you will meet your commuting group at a designated place and time to arrive at school together.
 - Your commuting group is
 - Meeting time is at:.....am
 - Meeting place is at
 - Your group leader is
 - You will be contacted later in regards to your group.
- Students to find their own means of commuting to school.
 - Please arrive at school by:.....am.
- Students to take the school bus to school.

② Leaving School

- Every day, you will go home on your own.
- From to, you will go home on your own. On, you will go home with your group.
 - * Each school's finishing time varies. Please check your school timetable and schedule.
- You will commute home by the school bus.

③ To ensure the safety of students, you will need to travel on the designated commuting routes.

(2) Appointed Class & Teacher

Your class is Grade (*nen*) Class (*kumi*).

Your homeroom teacher is

(3) What to Wear & Bring

① What to wear

- a. Clothing: Free School Uniform Designated Commuting Uniform
 - Students to wear a Safety Belt (light reflector) when leaving school.
- b. Wear a name badge. You can buy the name badge at
- c. Physical Education (PE) Clothing:
 - School Gym Suit (Jersey [top & bottom] Short-sleeved shirt & shorts
 - Hat [.....color] Gym shoes Sports shoes)
 - There is no designated PE uniform
 - (You can use your previous school's PE uniform.)
- d. Indoor Shoes
 - Indoor shoes: Free Designated school shoes
- e. Swimsuit
 - Swimming lessons start in around June.
 - You will need a swimsuit (Designated Free) and a swimming cap (Designated Free).

- f. Uniform, Gym Suit, Indoor Shoes, Gym Shoes, Swimsuit, and Swimming Cap, can be purchased at the following store.

Store Name	Telephone

②Things to Bring to School

- a. Please place all your school materials in your school bag (Designated School Satchel [*randoseru*] Free).
- b. Textbooks are provided free of charge at school.
- c. Your homeroom teacher will inform you which notebooks to get.
- d. Other materials you will need are as follows (**A** Things to prepare at home & **B** Things to purchase at school and pay at a later date).

A	B	A	B
<input type="checkbox"/>	<input type="checkbox"/> Memo Book Case	<input type="checkbox"/>	<input type="checkbox"/> Fire Protection Hood
<input type="checkbox"/>	<input type="checkbox"/> Correspondence Book	<input type="checkbox"/>	<input type="checkbox"/> Drawer Box
<input type="checkbox"/>	<input type="checkbox"/> Pencil (5 pencils of HB or 2B)	<input type="checkbox"/>	<input type="checkbox"/> Floor Cloth ()
<input type="checkbox"/>	<input type="checkbox"/> Colored Pencils	<input type="checkbox"/>	<input type="checkbox"/> Traiangular Bandage
<input type="checkbox"/>	<input type="checkbox"/> Pastel Crayons 20col. (no <i>Koopii</i>)	<input type="checkbox"/>	<input type="checkbox"/> Lunch Cap
<input type="checkbox"/>	<input type="checkbox"/> Eraser	<input type="checkbox"/>	<input type="checkbox"/> Chopsticks
<input type="checkbox"/>	<input type="checkbox"/> Pencil Case	<input type="checkbox"/>	<input type="checkbox"/> Chopsticks Box
<input type="checkbox"/>	<input type="checkbox"/> Underlay Sheet for Writing (<i>shitajiki</i>)	<input type="checkbox"/>	<input type="checkbox"/> Chopstick Bag
<input type="checkbox"/>	<input type="checkbox"/> Scissors	<input type="checkbox"/>	<input type="checkbox"/> Surgical Mask
<input type="checkbox"/>	<input type="checkbox"/> Glue	<input type="checkbox"/>	<input type="checkbox"/> Mask Bag
<input type="checkbox"/>	<input type="checkbox"/> Blank Notebook	<input type="checkbox"/>	<input type="checkbox"/> Toothbrush
<input type="checkbox"/>	<input type="checkbox"/> Ruler	<input type="checkbox"/>	<input type="checkbox"/> Cup
<input type="checkbox"/>	<input type="checkbox"/> Paint Set	<input type="checkbox"/>	<input type="checkbox"/> Cup Bag
<input type="checkbox"/>	<input type="checkbox"/> Calligraphy Set	<input type="checkbox"/>	<input type="checkbox"/> Gym Suit Bag
<input type="checkbox"/>	<input type="checkbox"/> Arithmetic Set (exercises)	<input type="checkbox"/>	<input type="checkbox"/> Craft Work Bag
<input type="checkbox"/>	<input type="checkbox"/> Sewing Kit	<input type="checkbox"/>	<input type="checkbox"/> Bath Towel
<input type="checkbox"/>	<input type="checkbox"/> Clay & Clay Board	<input type="checkbox"/>	<input type="checkbox"/> Thermos
<input type="checkbox"/>	<input type="checkbox"/> Carving Knife	<input type="checkbox"/>	<input type="checkbox"/> Shoe Bag
<input type="checkbox"/>	<input type="checkbox"/> Keyboard (<i>kenban</i>) Harmonica	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/> Recorder (music instrument)	<input type="checkbox"/>	<input type="checkbox"/>

* Please write your name on your belongings.

* Do not bring money, valuables, or any unnecessary belongings to school (such as watches, video games, cellular phones, comics, magazines, cards, board games, sweets, and).

(4) School Lunch

School lunch is provided from Monday to Friday.

You will need: Chopsticks Spoon Toothbrush Surgical mask Mask bag Cup Cup container Toiletries bag

The cost will be _____yen per month.

Please pay the fee by cash.

The fee will be automatically withdrawn from your bank account.

** Please inform your homeroom teacher if you are unable to eat certain foods due to allergies or religious reasons.*

(5) School Cleaning

School cleaning is carried out every day by students.

Floor cloths are used and collected: Beginning of a school year

Beginning of the _____term

(6) Payment of School Fees

You will be notified separately of each component of the total school fee. (e.g. teaching materials, class activities, school lunches, PTA membership, etc.)

(7) Documents you need to submit

Family Household Details Form (*Katei Kankyou Hyou*)

Emergency Contact Card: In the event of an accident or illness, it is important that the school can contact the parent/guardian without delay. Please ensure that contactable numbers are written correctly. Please mark in the insurance column only if the student is insured.

Automatic Withdrawal Request Form:

Please fill in the Automatic Withdrawal Form if you wish to authorize school payments through automatic transfers.

(8) Elementary Education

The following list illustrates the elementary school curriculum:

1st & 2nd Grade:

Japanese, Arithmetic, Practical Studies, PE, Music, Arts & Crafts, Ethics, and Class Activities.

3rd Grade:

Japanese, Arithmetic, Social Studies, Science, PE, Music, Arts & Crafts, Ethics, Classroom Activities, and Comprehensive Learning Time.

4th Grade:

Japanese, Arithmetic, Social Studies, Science, PE, Music, Arts & Crafts, Ethics, Class Activities, Club, Student Council & Committee Activities, and Comprehensive Learning Time.

5th & 6th Grade:

Japanese, Arithmetic, Social Studies, Science, PE, Music, Arts & Crafts, Home Economics, Ethics, Foreign Language Activities, Class Activities, Club, Student Council & Committee Activities, and Comprehensive Learning Time.

** Club is not a subject, but a period where all students participate in sports, music, cooking, or other enjoyable activities.*

** Kanji practice, arithmetic questions, and reading aloud textbooks, are common homework exercises given almost every day. Please encourage these learning activities at home.*

(9) School Timetable

School day starts at:.....am and finishes at:.....pm.
Each period is 45 minutes long.

Times			Content
:	to	:	Morning Assembly
:	to	:	<input type="checkbox"/> Cleaning
:	to	:	1st Period
:	to	:	2nd Period
:	to	:	Break
:	to	:	3rd Period
:	to	:	4th Period
:	to	:	Lunch
:	to	:	Break
:	to	:	<input type="checkbox"/> Cleaning
:	to	:	5th Period
:	to	:	6th Period
:	to	:	<input type="checkbox"/> Cleaning
:	to	:	End of Day Meeting
:	to	:	Leave School

(10) Class Schedule

Class schedule depends on which grade and class the student is in.

	Monday	Tuesday	Wednesday	Thursday	Friday
1st Period					
2nd Period					
3rd Period					
4th Period					
5th Period					
6th Period					

- ①Japanese ②Arithmetic ③Social Studies ④Science ⑤Practical Studies
 ⑥Home Econ. ⑦PE ⑧Music ⑨Arts & Crafts ⑩Ethics ⑪Foreign Languages Activities
 ⑫Calligraphy ⑬Class Activities ⑭Club ⑮Committee ⑯Grade & Class Activity
 ⑰Assembly ⑱(Comprehensive Learning Time)

(11) Notifying the School

- Absence, late arrivals, and early dismissals:

Please be sure to notify the school in the morning before school starts if your child is unable to attend school, is going to be late, or needs to leave early.

[How to notify]

- Hand in the "Absence, Late Arrival, or Early Dismissal Form"
- Telephone or fax the school.

○ Carefully read all notices and forms handed at school. Please do not hesitate to ask the homeroom teacher if you are unsure of anything.